

JOB DESCRIPTION	
Job Title:	Physician Assistant
Department:	
Reports To:	Joseph Matthews

Position Summary

We are seeking a dedicated full-time Physician Assistant (PA) to join our growing team. This is a rewarding opportunity to work alongside skilled surgeons in a dynamic, fast-paced environment. The Physician Assistant (PA) delivers advanced, comprehensive healthcare to a defined patient population in collaboration with the medical team. This role adheres to established medical standards, protocols, and best practices, while also providing specific care directives to nursing and support staff. The patient population ranges from adolescents to geriatrics.

Essential Competencies & Responsibilities

The specific responsibilities of the Physician Assistant encompass but are not limited to the following:

- Performs medical examinations and evaluations, diagnoses, treatment, follow-up, consultations and health education appropriate for the patient's age and situation.
- Obtains patient histories and develops patient care charges, ensuring completeness and accuracy of documentation.
- Orders, obtains and interprets appropriate diagnostic tests.
- Designs, orders and documents appropriate treatment plans/plans of care including prescriptions of medications based on a comprehensive review of HPI and diagnostic results.
- Communicates plan of care with appropriate providers including the collaborative physician, the primary care provider, the referring provider, the nursing staff, and the case manager.
- Communicates plan of care with the patients and family members. Provides patient and family instruction related to the plan of care, disease process, new treatment plans, and medication regimens.
- Provides medical care for ill and injured patients in accordance with accepted standards of care.
- Provides health education to patients and families as required and appropriate.
- Documents medical findings and care provided in the patient's clinical record, including information of laboratory and radiographic studies.
- Teaches health maintenance procedures and provides educational resources to patients as needed.
- Collaborates with physician or other health care team members regarding patients' health needs, outcomes and effectiveness of care plan.

Note: The statements herein are intended to describe the general nature and level of work being performed by employees and are not to be construed as an exhaustive list of responsibilities, duties, and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.

- Primarily functions as a surgical assist, supporting the surgeon during procedures as needed
- Assists with discharge planning.
- Initiates appropriate contact with other health care providers as required.
- Maintains the privacy and security of all confidential and protected health information. Uses and discloses only that information which is necessary to perform the function of the job.
- Performs other duties as assigned.
- Establishes and maintains constructive working relationships with practice staff, doctors, patients and other individuals that are encountered in the course of conducting business.

Qualifications

- Master's Degree in Physician Assistant Studies from a Physician Assistant educational program approved by the Texas State Board of Licensing or found by the Board to be substantially equivalent to the programs in Texas is required.
- Current State of Texas licensure as a Physician Assistant required.

Knowledge, Skills, Abilities

- Ability to demonstrate knowledge and skills necessary to provide care appropriate to the patient population(s) served. Ability to demonstrate knowledge of the principles of growth and development over the life span and possesses the ability to assess data reflective of the patient's requirements relative to his or her population-specific and age specific needs.
- Highly effective verbal and written communication skills are required to interact with patient families, departmental units, medical and nursing staff on all essential matters. Demonstrated/documentated effective interpersonal skills.
- Maintains updated hospital safety and other mandatory training.
- Updated immunizations as recommended per practice area.

The job duties listed in this job description may not be inclusive of all requirements of this position. Other duties may be assigned by your supervisor through a written request.

All positions with ADVANCED ORTHOPAEDICS AND SPORTS MEDICINE are to use due care in the use and communication of patients' protected health information. It is every employee's principal job function to ensure patient confidentiality and failure to maintain confidentiality may, and will, result in sanction and/or discharge.

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Work Environment & What We Offer

- Prolonged periods of standing, walking and moving
- Must be able to lift and hold 50 pounds at times
- Frequent exposure to sharp objects, chemicals, bloodborne pathogens and patient bodily fluids
- Competitive salary
- Comprehensive benefits package, including paid time off and CME allowance
- Opportunity to work in a collaborative and supportive environment

Ideal Candidate

- Compassionate, professional, and team-oriented
- Strong work ethic and a desire to grow within a busy Orthopaedic practice
- Previous Orthopaedic experience is a plus but not required

Schedule

- Monday–Friday, 7:00 AM to 5:00 PM
- Additional call coverage as needed
- Weekend and evening coverage not required

To learn more about our providers and practice, visit www.advancedosm.com

If you are interested in this opportunity please contact:

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cell: 281-235-2571

I have read the document and understand the requirements for this job description.

EMPLOYEE SIGNATURE: _____

Date: _____

Office Location: _____

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